

SCHOOL BOARD MEETING

AGENDA PACKET

FOR

December 10, 2012

**DOTHAN CITY SCHOOLS
500 DUSY STREET
DOTHAN, ALABAMA 36301-2506
334-793-1397**

Dr. Harry Wayne Parrish	Chairman
Mrs. Brenda Guilford	District 1
Mr. Franklin Jones	District 2
Mr. Charles Woodall	District 3
Mr. Jimmy Addison	District 4
Mr. Ben Armstrong	District 5
Mr. Chris Maddox	District 6

**AN EQUAL OPPORTUNITY AGENCY
ACCREDITATION BY THE SOUTHERN ASSOCIATION
OF COLLEGES AND SCHOOLS**



Dothan City Schools

**“THE HEART AND FUTURE
OF DOTHAN SINCE 1884.”**

Dothan City Schools
500 Dusy Street
Dothan, Alabama 36301
www.dothan.k12.al.us
334-793-1397

SUPERINTENDENT

Mr. Tim Wilder

**DOTHAN CITY BOARD
OF EDUCATION**

Dr. Harry Wayne Parrish
District-At-Large
Chairman
Phone 671-3779

Mrs. Brenda Guilford
District 1
Vice-Chairman
Phone 793-4721

Mr. Franklin Jones
District 2
Phone 792-9472

Mr. Charles Woodall
District 3
Phone 722-1539

Mr. Jimmy Addison
District 4
Phone 793-0517

Mr. Ben Armstrong
District 5
Phone 699-2654

Mr. Chris Maddox
District 6
Phone 673-1901

BOARD MEETS
THIRD MONDAY
OF EACH MONTH

DISTRICT-WIDE
ACCREDITATION BY
THE SOUTHERN
ASSOCIATION OF
COLLEGES AND
SCHOOLS

AN EQUAL
OPPORTUNITY
AGENCY

**AMENDED AGENDA
FOR
SPECIAL CALLED SCHOOL BOARD MEETING
Monday, December 10, 2012, 5:00 P.M.
Dothan City Board of Education - Teachers' Center - 500 Dusy Street**

Call To Order
Moment of Silence
Pledge of Allegiance

1. Board Comments
2. Approval of Agenda and Proposed Agenda Modifications
3. Action Items – Adoption of Consent Agenda – Page(s) 3-6
 - A. Approval of Lawn Maintenance Bids – Calendar Years 2013 and 2014 – Page(s) 3-4
 - B. Approval to Change Banks – Dothan Technology Center – Page(s) 5-6
4. Personnel Services – Dr. Dell Goodwin – Page(s) 7-11
 - A. Retirement(s)
 - B. Resignation(s)
 - C. Additional or Temporary Employment(s)
 - D. Conditional Appointment(s)
 - E. Leave of Absence(s)
 - F. Request to Advertise
5. Superintendent Recommendations – Mr. Tim Wilder
 - A. Bid Opening – Terry Collins Fieldhouse at Dothan High School – Mr. Mike Manuel – Page(s) 12-14
 - B. Presentation from Kelly Services – Dr. Dell Goodwin
 - C. Superintendent’s Report – Mr. Tim Wilder
6. Executive Session for Student Hearing(s) – Page(s) 15-17
7. New Business
 - A. Upcoming Board Meetings to be held at the Dothan City Board of Education, Teachers’ Center, 500 Dusy Street:
 - i. Monday, December 17, 2012, 5:00 p.m. - Regular Board Meeting
 - ii. Monday, January 14, 2013, 5:00 p.m. – Board Workshop
 - iii. Schedule of Board Meetings – Page(s) 18

Adjournment



Dothan City Schools

500 Dusy Street
Dothan, Alabama 36301
Mr. Tim Wilder, Superintendent

OFFICE MEMORANDUM

MEMORANDUM NUMBER:

TO: Tim Wilder
Superintendent

DATE:
December 4, 2012

FROM: Mike Manuel *Mike Manuel*
Chief Financial Officer

SUBJECT:
Approval of Lawn Maintenance Bids –
Calendar Years 2013 & 2014

On November 14, 2012, bids were opened for the Lawn Maintenance Services for the Dothan City Schools. Attached is a worksheet showing the lowest responsible vendors and their assigned school. The total cost of this bid for the next year is \$181,800.00, which is an increase of \$46,960.00 from last year. This bid will be good for two calendar years starting at January 1, 2013. It should be pointed out that vendors who do not perform to expectations will be notified that their services are no longer needed. I recommend that the Board approve this bid as presented.

Attachments

Cc: File

**DOTHAN CITY SCHOOLS
LAWN MAINTENANCE BID
Calendar Year 2013 & 2014**

SCHOOL NAME	VENDOR	COST PER MOWING	JANUARY 2	FEBRUARY 2	MARCH 5	APRIL 4	MAY 4	JUNE 4	JULY 4	AUGUST 5	SEPT. 4	OCTOBER 2	NOVEMBER 2	DECEMBER 2	TOTAL 40
BEVERLYE MIDDLE	JOHNSON LAWN CARE	\$299.00	\$598.00	\$598.00	\$1,196.00	\$1,196.00	\$1,196.00	\$1,196.00	\$1,196.00	\$1,495.00	\$1,196.00	\$598.00	\$598.00	\$598.00	\$11,960.00
HIDDEN LAKE ELEMENTARY	JOHNSON LAWN CARE	\$192.00	\$384.00	\$384.00	\$768.00	\$768.00	\$768.00	\$768.00	\$768.00	\$960.00	\$768.00	\$384.00	\$384.00	\$384.00	\$7,680.00
CLOVERDALE	ROTBERRY LAWN	\$220.00	\$440.00	\$440.00	\$880.00	\$880.00	\$880.00	\$880.00	\$880.00	\$1,100.00	\$880.00	\$440.00	\$440.00	\$440.00	\$8,800.00
NORTHVIEW HIGH/DOTHN TECH.	MICHAEL KEMP	\$575.00	\$1,150.00	\$1,150.00	\$2,300.00	\$2,300.00	\$2,300.00	\$2,300.00	\$2,300.00	\$2,875.00	\$2,300.00	\$1,150.00	\$1,150.00	\$1,150.00	\$23,000.00
SLINGLUFF ELEMENTARY	MICHAEL KEMP	\$190.00	\$380.00	\$380.00	\$760.00	\$760.00	\$760.00	\$760.00	\$760.00	\$950.00	\$760.00	\$380.00	\$380.00	\$380.00	\$7,600.00
DOTHAN HIGH	T & T LAWN SERVICE	\$249.00	\$498.00	\$498.00	\$996.00	\$996.00	\$996.00	\$996.00	\$996.00	\$1,245.00	\$996.00	\$498.00	\$498.00	\$498.00	\$9,960.00
SELMA ST. ELEMENTARY	E & R LAWN	\$195.00	\$390.00	\$390.00	\$780.00	\$780.00	\$780.00	\$780.00	\$780.00	\$975.00	\$780.00	\$390.00	\$390.00	\$390.00	\$7,800.00
GRANDVIEW ELEMENTARY	JOHNSON LAWN CARE	\$212.00	\$424.00	\$424.00	\$848.00	\$848.00	\$848.00	\$848.00	\$848.00	\$1,060.00	\$848.00	\$424.00	\$424.00	\$424.00	\$8,480.00
CENTRAL OFFICE/TRANSPORTATION	PROPERTY CONTROL	\$148.00	\$296.00	\$296.00	\$592.00	\$592.00	\$592.00	\$592.00	\$592.00	\$745.00	\$592.00	\$296.00	\$296.00	\$296.00	\$5,920.00
MOONEY SUCKLE MIDDLE	MICHAEL KEMP	\$280.00	\$560.00	\$560.00	\$1,120.00	\$1,120.00	\$1,120.00	\$1,120.00	\$1,120.00	\$1,450.00	\$1,120.00	\$560.00	\$560.00	\$560.00	\$11,200.00
DIANEARD ELEMENTARY	WIREGRASS REHAB	\$175.00	\$350.00	\$350.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$875.00	\$700.00	\$350.00	\$350.00	\$350.00	\$7,000.00
DEAD START/PRE-SCHOOL	T & T LAWN SERVICE	\$110.00	\$220.00	\$220.00	\$440.00	\$440.00	\$440.00	\$440.00	\$440.00	\$550.00	\$440.00	\$220.00	\$220.00	\$220.00	\$4,400.00
HIGHLANDS ELEMENTARY	JOHNSON LAWN CARE	\$194.00	\$388.00	\$388.00	\$776.00	\$776.00	\$776.00	\$776.00	\$776.00	\$970.00	\$776.00	\$388.00	\$388.00	\$388.00	\$7,760.00
KELLY SPRINGS ELEMENTARY	WIREGRASS REHAB	\$275.00	\$550.00	\$550.00	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00	\$1,375.00	\$1,100.00	\$550.00	\$550.00	\$550.00	\$11,000.00
GARVER MAGNET	WIREGRASS REHAB	\$240.00	\$480.00	\$480.00	\$960.00	\$960.00	\$960.00	\$960.00	\$960.00	\$1,200.00	\$960.00	\$480.00	\$480.00	\$480.00	\$9,600.00
FAINE ELEMENTARY	ROTBERRY LAWN	\$220.00	\$440.00	\$440.00	\$880.00	\$880.00	\$880.00	\$880.00	\$880.00	\$1,100.00	\$880.00	\$440.00	\$440.00	\$440.00	\$8,800.00
WASS ACADEMY	JOHNSON LAWN CARE	\$240.00	\$480.00	\$480.00	\$960.00	\$960.00	\$960.00	\$960.00	\$960.00	\$1,200.00	\$960.00	\$480.00	\$480.00	\$480.00	\$9,600.00
GIRARD ELEMENTARY	ROTBERRY LAWN	\$220.00	\$440.00	\$440.00	\$880.00	\$880.00	\$880.00	\$880.00	\$880.00	\$1,100.00	\$880.00	\$440.00	\$440.00	\$440.00	\$8,800.00
GIRARD MIDDLE	MICHAEL KEMP	\$200.00	\$400.00	\$400.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$1,000.00	\$800.00	\$400.00	\$400.00	\$400.00	\$8,000.00
MONTANA ST. MAGNET	T & T LAWN SERVICE	\$100.00	\$200.00	\$200.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$500.00	\$400.00	\$200.00	\$200.00	\$200.00	\$4,000.00
MONTHLY TOTAL			\$9,090.00	\$9,090.00	\$22,725.00	\$18,180.00	\$18,180.00	\$18,180.00	\$18,180.00	\$22,725.00	\$18,180.00	\$9,090.00	\$9,090.00	\$9,090.00	\$181,800.00

MONTHLY TOTAL



Dothan City Schools

500 Dusy Street
Dothan, Alabama 36301
Mr. Tim Wilder, Superintendent

OFFICE MEMORANDUM

MEMORANDUM NUMBER:

TO: Tim Wilder
Superintendent

DATE:
November 28, 2012

FROM: Mike Manuel
Chief Financial Officer

SUBJECT:
Approval to Change Banks – Dothan
Technology Center

I agree with Mr. Scott's request to change banks for Dothan Technology Center from Wells Fargo to Regions Bank. This change will save the school money on bank charges. I recommend that the Board approve this change.



November 15, 2012

Mr. Mike Manuel, Chief Financial Officer
Dothan City Schools
500 Dusy Street
Dothan, Alabama 36301

Dear Mr. Manuel

I am requesting Dothan Technology Center change from Wells Fargo Bank to Regions Bank. Due to the high cost of transaction fees, it would more feasible to switch to Regions Bank that offers lower rates.

Thank you for your consideration and I look forward to your response.

Sincerely,

A handwritten signature in black ink, appearing to read 'Terry Scott', written in a cursive style.

Mr. Terry Scott
Principal



Dothan Technology Center
Terry Scott, Principal

3165 Reeves Street • Dothan, Alabama 36303 • Office (334) 794-1436 • Fax: (334) 794-1439



Dothan City Schools

500 Dusy Street
Dothan, Alabama 36301
Mr. Tim Wilder, Superintendent

OFFICE MEMORANDUM

MEMORANDUM NUMBER:

TO: Tim Wilder Superintendent	DATE: December 3, 2012
FROM: Mike Manuel <i>Mike Manuel</i> Chief Financial Officer	SUBJECT: Bid Opening – Terry Collins Fieldhouse at Dothan High Schools

On November 27, 2012, bids were opened for the Terry Collins Field house at Dothan High School. The original project budget for this facility was \$508,000. As you can see from the attached letter and table the lowest responsible bid for the project is \$639,635.00 after taking out Alternates 1 through 5. I asked the architect to value engineer the project with the lowest bid contractor and as a result of this process we could save approximately \$45,000. The project is over budget almost \$100,000 even with the value engineered items removed.

The architect has listed 4 options for the Board to consider. Given the desire of the Board to stay within budget for other construction projects I recommend option 3. This would entail the Board rejecting all current bids and directing the architect to redesign the project to come in at the \$508,000 budget.

We await the Board's decision on how they would like us to proceed.

Attachments

Cc: File

GOSSELIN
DESIGN

ARCHITECTURE • INTERIORS • LANDSCAPE

December 3, 2012

Mr. Mike Manuel, CFO
Dothan City Schools
500 Dusy Street
Dothan, Alabama 36301

RE: Terry Collins Complex Bid Report

Mr. Manuel,

Last Tuesday bids were received for the Terry Collins Complex from three local Contractors. A Tabulation of Bids is attached for your reference. The lowest base bid, including the five deduct alternates, is \$639,365. This amount is higher than our estimate of \$508,000.

We have studied the bids and interviewed the Contractors and believe the difference comes from unique site drainage and utility requirements, fluctuations in concrete block and lumber prices, and unusual HVAC requirements.

Value engineering efforts indicate changes that can save an additional \$45,000. These areas include optimizing the HVAC system, landscape design changes, and site drainage design changes. We are continuing to work with the Contractor to optimize other parts of the job and will have additional information this week.

Our options to consider at this point include:

1. Accept lowest base bid, including five deduct alternates, of \$639,365 and increase project funding by \$131,365.
2. Optimize the project through value engineering and increase project funding by approximately \$90,000.
3. Redesign and rebid the project to meet \$508,000 budget.
4. Cancel the project.

We strongly recommend either option 1 or 2. Option 3 will result in a building that does not meet current Owner requirements of size and function.

Please feel free to contact us if you need additional information.

Sincerely,



Andrew M. Gosselin

TABULATION OF BIDS

PROJECT: TERRY COLLINS COMPLEX AT DOTHAN HIGH SCHOOL

PROJECT #: 1203 **BID DATE:** 11/27/2012

ARCHITECT: GOSSELIN DESIGN

OWNER: DOTHAN CITY SCHOOLS

BIDDER	BASE BID	RESILIENT BASE	LOCKERS	SYNTHETIC TURF	BATHTING CAGES	PARKING SPACES
		ALT 1	ALT 2	ALT 3	ALT 4	ALT 5
BOB MARROW CONSTRUCTION	no bid					
	RUNNING TOTAL:					
GENCON & ASSOCIATES	\$783,400.00	\$3,400.00	\$23,641.00	\$39,000.00	\$17,950.00	\$6,050.00
	RUNNING TOTAL:	\$780,000.00	\$766,359.00	\$717,359.00	\$699,409.00	\$693,359.00
HOLLIS AND SPANN	no bid					
	RUNNING TOTAL:					
HUGHES BRO.S CONSTRUCTION	\$737,000.00	\$3,400.00	\$23,400.00	\$30,135.00	\$9,000.00	\$5,000.00
	RUNNING TOTAL:	\$733,600.00	\$710,200.00	\$680,065.00	\$671,065.00	\$666,065.00
HUGHES CONST. SERVICES	no bid					
	RUNNING TOTAL:					
SALIBA CONSTRUCTION	\$741,845.00	\$3,570.00	\$24,570.00	\$49,110.00	\$18,760.00	\$6,470.00
	RUNNING TOTAL:	\$738,275.00	\$713,705.00	\$664,595.00	\$645,835.00	\$639,365.00

DOTHAN CITY SCHOOLS

BOARD OF EDUCATION, BOARD MEETINGS

Board Agendas are posted to the Dothan City Schools website: www.dothan.k12.al.us. On the morning of the Board meeting the Agenda will be replaced with the Board Agenda Packet (under the Agenda column). Click on Administrative Services on the right side then click on Board Meetings on the left side.

We also have the Board meeting calendar, listing Regular and Workshop meetings only, under School Calendars on the website. Regular Meetings are normally held on the 3rd Monday of each month. All meetings are scheduled for 5:00 p.m. in the Dothan City Schools' Teachers' Center, 500 Dusy Street, **unless otherwise announced**. Meeting dates are occasionally changed due to holidays or conflicts. Additional Special meetings are held as needed and are announced in local media.

Date & Time	Type & Location
12/17/2012 - 5:00 PM	Regular Meeting @ Board of Education, Teachers' Center, 500 Dusy Street
1/14/2013 - 5:00 PM	Board Workshop @ Board of Education, Teachers' Center, 500 Dusy Street
1/28/2013 - 5:00 PM	Regular Meeting @ Board of Education, Teachers' Center, 500 Dusy Street
2/11/2013 - 5:00 PM	Board Workshop @ Board of Education, Teachers' Center, 500 Dusy Street
2/25/2013 - 5:00 PM	Regular Meeting @ Board of Education, Teachers' Center, 500 Dusy Street
3/11/2013 - 5:00 PM	Board Workshop @ Board of Education, Teachers' Center, 500 Dusy Street
3/18/2013 - 5:00 PM	Regular Meeting @ Board of Education, Teachers' Center, 500 Dusy Street
4/8/2013 - 5:00 PM	Board Workshop @ Board of Education, Teachers' Center, 500 Dusy Street
4/22/2013 - 5:00 PM	Regular Meeting @ Board of Education, Teachers' Center, 500 Dusy Street
5/13/2013 - 5:00 PM	Board Workshop @ Board of Education, Teachers' Center, 500 Dusy Street
5/20/2013 - 5:00 PM	Regular Meeting @ Board of Education, Teachers' Center, 500 Dusy Street
6/17/2013 - 5:00 PM	Regular Meeting @ Board of Education, Teachers' Center, 500 Dusy Street