

<b>Date</b>	<b>Kind of Meeting</b>	<b>Where Held</b>
November 17, 2014	Regular	Dothan City Board of Education, Teachers' Center, 500 Dusy Street
<b>Presiding Officer</b>	<b>Members Present</b>	<b>Members Absent</b>
Dr. Harry Wayne Parrish, Chairman	Dr. Harry Wayne Parrish, Chairman Mrs. Brenda Guilford, Vice-Chairman, District 1 Mrs. Melanie Hill, District 3 Mr. Jimmy Addison, District 4 Mr. Ben Armstrong, District 5 Mr. Chris Maddox, District 6	Mr. Franklin Jones, District 2

Dr. Harry Wayne Parrish called the meeting to order at 5:00 p.m.  
Mrs. Brenda Guilford led in prayer.  
Dr. Harry Wayne Parrish led the Pledge of Allegiance.

**Approval of Agenda and Proposed Agenda Modifications**

Mr. Todd Weeks amended the Agenda to include Item 5F Interim Superintendent Contract and the Personnel Addendum.

Mr. Jimmy Addison made a motion seconded by Mr. Ben Armstrong to approve the Agenda and proposed Agenda modifications as presented and as recommended by the Superintendent. The motion carried. Voting was as follows: "YEA" – Hill, Addison, Guilford, Armstrong, Maddox. "NAY" – None. "ABSTAIN" – None.

**School System News**

School System News was presented by Mrs. Vanessa Gunn, Principal at Hidden Lake Elementary School, and Ms. Wanda Dismukes, Principal at Kelly Springs Elementary School.

**Delegations** - None

**Board Comments**

Mrs. Melanie Hill stated she visited Beverly Magnet School on Club Day and it was wonderful. Dr. Harry Wayne Parrish stated we are moving forward in our system.

**Action Items – Adoption of Consent Agenda**

Mrs. Melanie Hill made a motion seconded by Mr. Ben Armstrong to approve the Consent Agenda as presented and as recommended by the Superintendent. The motion carried. Voting was as follows: "YEA" – Hill, Addison, Guilford, Armstrong, Maddox. "NAY" – None. "ABSTAIN" – None.

Minutes for August 4, 2014 Special Called Meeting, August 11, 2014 Special Called Meeting, August 18, 2014 Regular,

September 2, 2014 Special Called Meeting, September 8, 2014 Special Called, September 22, 2014 Regular Meeting, October 6, 2014 Special Called Meeting and October 27, 2014 Regular Meeting

Monthly Financial Reports and Accounts Payable/Payroll (See Below)

Head Start Financial Report

Head Start Enrollment and Attendance

CNP Menu

Interim Superintendent Contract



DOTHAN CITY BOARD OF EDUCATION, Personnel Action Sheet

TO: Board Members  
 FROM: Todd Weeks  
 DATE: November 17, 2014

I recommend approval of the following personnel items:

**A. RETIREMENT(S):**

1. Vickie Dykes, 12-month school secretary at Northview High School, effective January 1, 2015

**B. RESIGNATION(S):**

1. Christina Addy, sixth grade teacher at Carver Magnet School, effective November 24, 2014

**C. ADDITIONAL OR TEMPORARY EMPLOYMENT(S):**

1. Stephanie E. Johnson, additional temporary employment for Extended Day program at Heard Magnet School, pending enrollment, as needed, to be paid out of Extended Day Funds, effective the remainder of the 2014-2015 school year
2. Amy Maurer, additional temporary employment for Extended Day program at Heard Magnet School, pending enrollment, as needed, to be paid out of Extended Day Funds, effective the remainder of the 2014-2015 school year
3. Sylvania Brundidge, additional temporary employment for Saturday School at Dothan High School, as needed, to be paid out of General Fund, effective the remainder of the 2014-2015 school year
4. Kim Rhodes, additional temporary employment for Saturday School at Dothan High School, as needed, to be paid out of General Fund, effective the remainder of the 2014-2015 school year
5. Jeanette Randall, additional temporary employment for Saturday School at Dothan High School, as needed, to be paid out of General Fund, effective the remainder of the 2014-2015 school year
6. Judy Mendheim, additional temporary employment for Saturday School at Dothan High School, as needed, to be paid out of General Fund, effective the remainder of the 2014-2015 school year
7. Kimberly Davis, additional temporary employment for Saturday School at Dothan High School, as needed, to be paid out of General Fund, effective the remainder of the 2014-2015 school year
8. Melissa Evans, additional temporary employment for Saturday School at Dothan High School, as needed, to be paid out of General Fund, effective the remainder of the 2014-2015 school year
9. Danielle Parker, additional temporary employment for Saturday School at Dothan High School, as needed, to be paid out of General Fund, effective the remainder of the 2014-2015 school year
10. Jane Brantley, additional temporary employment for Saturday School at Dothan High School, as needed, to be paid out of General Fund, effective the remainder of the 2014-2015 school year

**C. ADDITIONAL OR TEMPORARY EMPLOYMENT(S):**

11. Kevin Jackson, additional temporary employment for Saturday School at Dothan High School, as needed, to be paid out of General Fund, effective the remainder of the 2014-2015 school year
12. Kerry McCullough, additional temporary employment for Saturday School at Dothan High School, as needed, to be paid out of General Fund, effective the remainder of the 2014-2015 school year
13. Sarah Thornton, additional temporary employment for Saturday School at Dothan High School, as needed, to be paid out of General Fund, effective the remainder of the 2014-2015 school year
14. Shona Fletcher, additional temporary employment for Saturday School at Dothan High School, as needed, to be paid out of General Fund, effective the remainder of the 2014-2015 school year

**D. APPOINTMENT(S):**

Name C-Certified/S- Support	Degree/College	Related Experience		Assignment	Effective Date
		School	Other		
1. Elton Russ – C	Sixth Year, Lincoln Memorial University at Knoxville, Tennessee	13 Pending verification of 1 year school experience	0	Assistant Principal (10-month) at Honeysuckle Middle School (Replacing Erica Hall)	November 18, 2014
2. Sarah Ivey – C	B.S., Troy University at Troy, Alabama	0	0	Special Education Teacher at Grandview Elementary School (Replacing Buffie Kinsey)	November 18, 2014

**E. VERIFICATION OF HIGHER DEGREE(S):**

1. Levester Ramsey (HMS), verification of Education Specialist degree recognized by the State Superintendent on October 31, 2014

**F. PRINCIPAL CONTRACT(S): (SEE ATTACHMENTS)**

NOTE: Principals are in the process of interviewing for some key vacancies; therefore, we may have an addendum.

ADDENDUM, DOTHAN CITY BOARD OF EDUCATION, Personnel Action Sheet

TO: Board Members  
 FROM: Todd Weeks  
 DATE: November 17, 2014

I recommend approval of the following personnel items:

**B. RESIGNATION(S):**

2. James Berry, electronics technician/1 to 1 initiative systems at the Technology Department, effective November 21, 2014
3. Torrie Ethridge, Manager of Grants/Information Services (Public Relations) 12-month at Central Office, effective October 20, 2014

**D. APPOINTMENT(S):**

Name C-Certified/S- Support	Degree/College	Related Experience		Assignment	Effective Date
		School	Other		
3. Margaret McDaniel - C	B.S., The University of Alabama at Tuscaloosa, Alabama	0 Pending verification of 1 year school experience	0	First Grade Teacher at Morris Slingluff Elementary School (Replacing Erika Baker)	December 1, 2014
4. Nicko Parker – S	B.S., Florida Agricultural and Mechanical University at Tallahassee, Florida	1	0	Tutorial Assistant (3 hours/day) at Selma Street Elementary School for the remainder of the 2014-2015 school year only (Replacing Stacey Blackwell)	November 18, 2014 for the remainder of the 2014-2015 school year only

**E. VERIFICATION OF HIGHER DEGREE(S):**

- Lydia S. Ellis (Selma Street Elementary School), verification of Master's degree recognized by the State Superintendent on November 12, 2014

**G. CONDITIONAL APPOINTMENT(S):**

Name C-Certified/S- Support	Degree/College	Related Experience		Assignment	Effective Date
		School	Other		
1. Cheryl Oliver – C	B.S., Brenau University at Gainesville, Georgia	0 Pending verification of 7 years school experience	0	English/Language Arts Teacher at Honeysuckle Middle School – Pending Alabama Certification and Highly Qualified (Replacing Amber Axtell)	November 18, 2014
2. Kent Williams - S	B.S., Faulkner University at Montgomery, Alabama	0	0	Clerical Aide at Beverlye Magnet School (Replacing Anna Hickey)	<b>Pending Acceptable Background Clearance</b>

**H. SUPPLEMENT ASSIGNMENT(S):**

- Reva Barnes, basketball cheerleading coach supplement at Honeysuckle Middle School, effective the 2014-2015 school year

**Superintendent Recommendations**

Mr. Scott Faulk addressed the Board regarding the following:

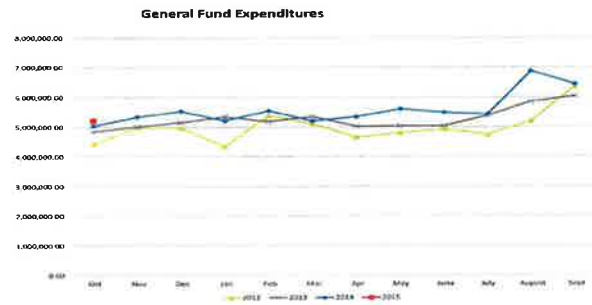
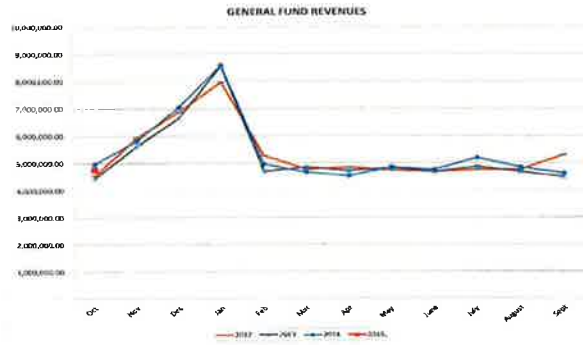
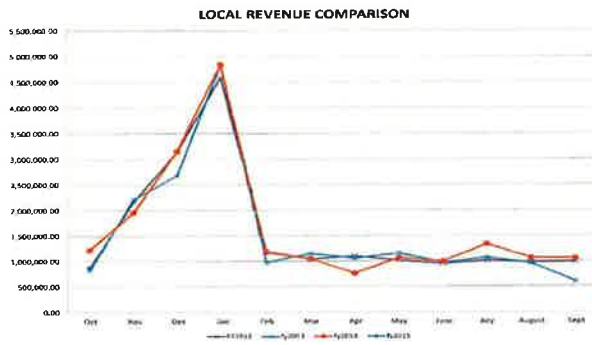
- ACOM (Alabama College of Osteopathic Medicine)/DCS Middle School Science Fair stating we will be partnering with them for grades 6 through 8, they are working only with DCS this, expounding on elementary and high schools, they will be judging on 4 categories and this week we are going out and promoting the science fair and they will award a \$500 scholarship.
- There was a fire at Bar Stone Apartments, 20 units burned up; it affected 3 of our students, and thank you to the Principals and DCS members that are helping those students. I will email you the clothes and shoe sizes.

Mr. Mike Manuel gave a Budget Update reviewing the General Fund Balance Comparison, Local Revenue Comparison, General Fund Revenues, Analysis of General Fund Expenditures and General Fund Recap. (See Below)



**Dothan City Schools**  
 Financial Report Presentation  
 Board Meeting  
 November 17, 2014  
 October 2014





Beginning Fund Balance, 10/01/2014	\$ 4,409,962.16
Operating Revenues	\$ 4,792,720.41
Operating Expenditures	\$ (5,216,719.95)
Operating Excess(Deficit)	\$ (453,999.54)
Other Fund Sources	\$ 500.00
Other Fund Uses	\$ (14,500.00)
Net Uses	\$ (14,000.00)
Net Results YTD	\$ (487,699.54)
Ending Fund Balance 10/31/2014	\$ 3,941,962.62
Months Operating Balance	0.76
Compared to Amount at 10/31/2013	1.38
Compared to Amount at 09/30/2014	1.41

Mr. Mike Manuel stated we are ending the September 30<sup>th</sup> year at .76 months and this time last year it was 1.38 and before that it was 1.41, it goes down in October and November because property taxes do not come in until December, we expect final numbers to be below one month and we will have to come up with a plan and go to Montgomery. We will have to adopt a plan as required by law.

Mr. Mark Williams gave the Technology Update stating we are down two (2) technicians right now.

Mr. Jay Bruner stated we are having a new drivers class tomorrow and three (3) are trying to get their CDL.

Mrs. Teresa Davis addressed the Board regarding the following:

1. Congratulations to Heard and Beverly Magnet Schools on their Blue Ribbon National Award.
2. We will be having the Guinness World Record event at the Civic Center.

Mrs. Tami Culver addressed the Board regarding the following:

1. Congratulations also to Heard and Beverly Magnet Schools on their Blue Ribbon National Award.
2. The Education Summit will be January 29<sup>th</sup>.
3. We are also partnering with ACOM.

Mr. Todd Weeks stated he appreciates the Central Office and district and thanked everyone for moving forward and working hard.

**New Business**

Dr. Harry Wayne Parrish stated we are working on changing the next meeting from December 15<sup>th</sup> to December 17<sup>th</sup> to have Sally Howell with AASB come at 3:00 for a two (2) hour in-service on selecting a Superintendent and the Regular meeting beginning at 5:00. (See additional Board meeting dates below).

Mr. Todd Weeks stated due to the weather the venue of the Guinness World Record event has changed to the Dothan Civic Center. We are requesting the media help get the word out there.

**DOTHAN CITY SCHOOLS, BOARD OF EDUCATION, BOARD MEETINGS:** Board Agendas are posted to the Dothan City Schools website: [www.dothan.k12.al.us](http://www.dothan.k12.al.us). On the morning of the Board meeting the Agenda will be replaced with the Board Agenda Packet (under the Agenda column). Click on Administrative Services on the right side then click on Board Meetings on the left side. We also have the Board meeting calendar, listing Regular and Workshop meetings only, under School Calendars on the website. Regular Meetings are normally held on the 3rd Monday of each month. All meetings are scheduled for 5:00 p.m. in the Dothan City Schools' Teachers' Center, 500 Dusy Street, **unless otherwise announced**. Meeting dates are occasionally changed due to holidays or conflicts. Additional Special meetings are held as needed and are announced in local media.



DATE & TIME	TYPE & LOCATION
CHANGING FROM December 15, 2014 TO December 17, 2014 – 5:00 PM	Regular Meeting @ Board of Education, Teachers' Center, 500 Dusy Street
January 12, 2015 – 5:00 PM	Regular Meeting @ Board of Education, Teachers' Center, 500 Dusy Street
February 9, 2015 – 5:00 PM	Regular Meeting @ Board of Education, Teachers' Center, 500 Dusy Street
March 16, 2015 – 5:00 PM	Regular Meeting @ Board of Education, Teachers' Center, 500 Dusy Street
April 6, 2015 – 5:00 PM	Workshop @ Board of Education, Teachers' Center, 500 Dusy Street
April 20, 2015 – 5:00 PM	Regular Meeting @ Board of Education, Teachers' Center, 500 Dusy Street
May 4, 2015 – 5:00 PM	Workshop @ Board of Education, Teachers' Center, 500 Dusy Street
May 18, 2015 – 5:00 PM	Regular Meeting @ Board of Education, Teachers' Center, 500 Dusy Street
June 15, 2015 – 5:00 PM	Regular Meeting @ Board of Education, Teachers' Center, 500 Dusy Street

Dr. Harry Wayne Parrish provided the following information stating it is the law:

**§ 16–12–1. Appointment, compensation, and removal; vacancies.**

(a) The city board of education shall appoint a city superintendent of schools to hold office at the pleasure of the board. The city superintendent of schools shall receive such compensation as the city board of education shall direct. The city board of education may remove the city superintendent of schools for incompetency, immorality, misconduct in office, willful neglect of duty, or when, in the opinion of the board, the best interests of the schools require such action.

(b) Within 90 days after the occurrence of a vacancy, the city board of education shall announce, in a regularly or specially called meeting, a proposed process and time-line for posting and selecting a superintendent. Notice of a vacancy in the position of an appointed city superintendent of education shall be posted by the city board of education. The notice shall be posted in a conspicuous place at each school campus and worksite at least 30 calendar days before the position is to be filled. The notice shall remain posted until the position is filled and shall include, but not necessarily be limited to, all of the following:

- (1) Job description and title.
- (2) Required qualifications.
- (3) Salary range.
- (4) Information on where to submit an application.
- (5) Information on any deadlines for applying.

§ 16–12–1

CITY SUPERINTENDENTS OF SCHOOLS

§ 16–12–1

(6) Any other relevant information.

(c) The board may adopt or continue policies which are not inconsistent with this section. Whenever a vacancy occurs in the position of an appointed city superintendent of education, the city board of education may appoint an interim superintendent to serve for up to 180 days. The interim superintendent shall satisfy the minimum qualifications required for service as a city superintendent of education. The city board of education, pertaining only to the interim superintendent's position, shall not be required to post the position. The adoption of additional policies shall comply with the requirements and procedures of Section 16–1–30.

(d) A vacancy in the position of city superintendent shall be filled by the board within 180 days after such a vacancy occurs.

In the event such vacancy is not filled by the city board of education within 180 days, the state superintendent shall withhold state warrants until the vacancy is filled unless the board, to the satisfaction of the state superintendent, exhibits good faith and reasonable effort in progress toward selecting a superintendent.

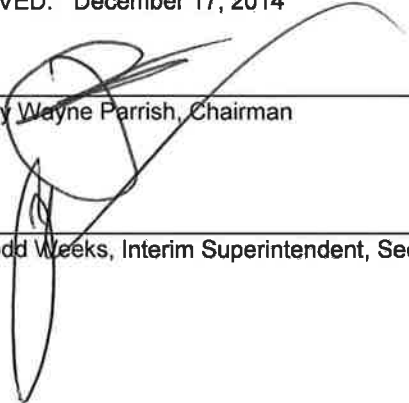
(e) Substantive, willful violation of the notice requirements of this section shall void any related employment action taken by the board. (School Code 1927, § 219; Code 1940, T. 52, § 177; Act 2010–210, p. 332, § 2; Act 2011–573, p. 1216, § 1.)

**Adjournment**

Mr. Jimmy Addison made a motion seconded by Mr. Ben Armstrong to adjourn. The motion carried. Voting was as follows: "YEA" –Hill, Addison, Guilford, Armstrong, Maddox. "NAY" – None. "ABSTAIN" – None.

The meeting adjourned at 5:34 p.m.

APPROVED: December 17, 2014

  
\_\_\_\_\_  
Dr. Harry Wayne Parrish, Chairman

\_\_\_\_\_  
John Todd Weeks, Interim Superintendent, Secretary